

Townsend K-12 School District #1 Initial Reopening Plan

Together we Inspire, we Lead, we Excel!



Phasing	During all Phases, the District will provide high quality learning for all students as appropriate. The social, emotional, mental health and well-being of students and staff is extremely important and will be monitored.
Grouping and Scheduling	Schedules will be designed to limit large gatherings (i.e. recess, lunchtime, etc.) in the Gyms, Multipurpose Room, and Playground Area. The District will provide grade and age appropriate schedules to reduce frequent student movement and allow adequate time for cleaning areas and surfaces. Gatherings larger than current directives, such as assemblies, will be eliminated.
Physical Distancing (aka Social Distancing)	Physical distancing of students and staff will occur to the degree necessary for the activity, event, and location. The wearing of masks will be required for all staff and students where physical distancing cannot occur. Larger classes like band will be taught outside, when possible and weather permitting. Hallways will be marked for directional traffic flow.
Face Coverings	The District will follow all state and/or federal mandates in effect at the time of the mandate's implementation. Until further notice, the District requires that ALL staff, pre-approved visitors, and students wear face coverings (i.e. masks/face shields) upon entering the building . Masks will be

	<p>required in any school area where a minimum physical distance of 3 feet, ideally 6 feet, cannot be maintained, or as directed by the classroom teacher. Face coverings must be dress code appropriate (ie. No advertisements for alcohol or tobacco products, inappropriate language, etc.). Accommodations or exceptions to this requirement will be approved on a case-by-case basis.</p>
Health Monitoring	<p>Students, pre-approved visitors, and staff may be subjected to temperature checks and informal questioning regarding their current health status.</p> <p>Students and parents will be asked to monitor for Covid-19 symptoms and potential exposure. Anyone who exhibits signs of any illness, such as a temperature of 100.4 or higher, will be isolated and sent home. If a student exhibits symptoms, or has been exposed, they must stay home from school and seek medical attention. They may not return to school until they have been cleared by health care officials.</p> <p>All Townsend School staff will sign an Acknowledgement at the beginning of the school year confirming that they are personally responsible on a daily basis to monitor their own health and potential exposure to Covid-19. If a staff member is symptomatic or has been in close contact with a Covid-19 positive individual, they must report that information to their supervisor and stay home until they have been cleared to return to work by health officials.</p>
Testing for Covid-19	<p>The District is encouraging all staff to submit to Covid-19 testing prior to the beginning of the school year and at any subsequent time if they are symptomatic.</p> <p>Students are encouraged to do the same.</p>

<p>Busing</p>	<p>Parents are encouraged to transport students to and from school whenever feasible. When being bused, students will be assigned seats according to the recommended transportation standards. Family groups of students will be asked to sit together. Students will be seated two to a seat on most routes/trips. Masks will be worn by all on school buses. Windows will be open to provide ventilation, weather and circumstances permitting. Students will use hand sanitizer upon boarding a bus, and sanitation of seats and handrails will occur between routes. The District will coordinate with its bus contractors to implement enhanced cleaning and safe transportation protocols.</p>
<p>Hallways/ Lockers</p>	<p>Hallway traffic will be one-way when possible. Clearly defined flow directions will be posted. Student hallway routines and procedural expectations will be taught within classes to accommodate physical distancing and safe practices.</p>
<p>Playgrounds</p>	<p>Elementary recess schedules will be implemented to keep same grade groups of students together on the playgrounds. Sanitization of playground equipment will occur on a scheduled basis.</p>
<p>Meals/ Cafeteria</p>	<p>Students will be kept in same-grade/cohort groups for cafeteria meal service. All students will be taught expectations to accommodate physical distancing and safe practices. All students and staff will be required to wear face coverings while in line. Staff will maintain cleanliness of tables and seats between meal periods. Students will either eat in the cafeteria, or other available areas, and will be seated to allow for physical distancing.</p>
<p>Visitors/ Adult Protocols</p>	<p>In order to protect our medically fragile students and staff members, the District will only be open to students and staff. The District will allow limited access for pre-approved visitors, including family members, vendors, and volunteers. Approved visitors and family members will not be allowed beyond the main office without approval and a face covering.</p>

Hygiene/Pre-cautionary Measures	<p>All students, staff, and pre-approved visitors are asked to engage in the following precautionary measures:</p> <ul style="list-style-type: none">● Follow posted instructional signs/markers.● Frequent hand washing and use of available hand sanitizer stations.● Hand sanitizing when entering the school and when entering and exiting classrooms.● Possible temp checks when entering the building.● Increased cleaning intervals.● Wear face coverings as directed.● Lower class numbers when possible.● Limited group work.● Minimize large gatherings.● Sharing of instructional materials will be limited as much as possible.● Maintain physical distancing as directed.● Cover coughs and sneezes.● Stay home when ill.● Water fountains will be unavailable. Everyone is encouraged to bring their own water bottles.
Cleaning Procedures	<p>All school buildings have been deep cleaned and disinfected over the summer and continue to be so daily as they are used. Custodial staffing schedules will be adjusted to perform increased routine cleaning and disinfection during the school day. All classrooms, restrooms, and frequently touched surfaces, such as door handles, desks, handrails and light switches, will be cleaned several times throughout the day. To facilitate the increased cleaning procedures, an ionizing, disinfecting fogger will be used. Custodial staff will be using Spic and Span Disinfecting All-Purpose Spray and Glass Cleaner (Professional Grade). Active ingredient is Quaternary Ammonium which kills a harder-to-kill pathogen than SARS-CoV-2 (Covid 19).</p>

Instructional Plans

Depending on the current Phase directives, the district will provide appropriate plans of instruction for each Phase. The settings will be modified, as necessary, by governing health and safety protocols and requirements. The accommodations and remediation for students who need support is being addressed in preparation for school reopening.

Students may choose to attend school this upcoming fall 2020 semester either face to face on campus or via remote learning. Once chosen, the student will be required to complete the semester in their chosen format. Exceptions will be considered by administration on a case by case basis. The instructional plan for the spring 2021 semester will be determined at a later date.

Face to Face Plan- In-person instruction that follows the normal school day, with the approved school district curriculum, within each school building.

- Procedures for arrival and dismissal will be in place.
- Students will be grouped in cohorts, to the best of the school's ability, with the understanding that this looks different at all levels.
- Class routines, bell schedules, lunch service and other daily school operations may be altered in an effort to enhance physical distancing.
- Attendance policies, grading procedures and assessments will be followed as normal.
- Each student will be issued a chromebook, not to be shared with other students.

Remote Learning Plan- The District is offering full-time remote learning to students and families who desire this model of instruction, except where a district and the student are restricted under 20-7-118, MCA.

- Students will be required to complete the entire semester in this format.

	<ul style="list-style-type: none"> ● If a student chooses to complete the semester via remote learning, they will not be allowed to participate in any extracurricular activities. ● Elementary students' remote learning schedules/delivery methods will be determined at a later date, depending on numbers. ● MS and HS remote learning students will follow the same class schedule as face to face students. Google Meet/Classroom will be used to attend classes and manage assignments. ● Student participation in the remote learning plan will require student engagement in assignments, live video lessons, use of digital tools and software, and other learning activities as directed by teaching staff. ● Chromebooks will be supplied to each student. ● Attendance policies, grading procedures and assessments will be followed as normal.
<p>Organized Activities/ Extracurricular</p>	<p>All school organizations will be required to follow District expectations and safety guidelines. All MHSA sponsored events and their MS equivalents are under advisement of the Montana High School Association. Current information is available at www.mhsa.org/covid.</p> <p>The District will post signs and floor markings to encourage physical distancing. The District will limit the occupancy of events to follow current State Health Officials and Broadwater County guidelines. Events may be staggered, offered with limited viewership, or canceled if safety guidelines cannot be met. The District may require attendance sheets or seating charts for events to assist with contact tracing. The District may require health monitoring for all those in attendance.</p> <p>Face coverings may be required for all those in attendance, depending on the event and venue. Coaches, supervisors and building facilitators are responsible for securing and then disposing of health monitoring forms, for the length of time designated by health officials. Hand sanitizing stations will be available at events. Students, faculty, staff, and approved visitors should follow the</p>

	<p>expectations of the District which promote healthy habits and reduce the potential spread of the Covid-19 virus within our community.</p> <p>Outside organizations and groups may be allowed to reserve District owned space for meetings and events, following the same guidelines outlined above, upon approval of the Superintendent or designee.</p>
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<p>Response to Positive Covid</p>	<p>The District will determine when the student or staff member was on school grounds two days prior to the onset of symptoms-or testing if they were asymptomatic. The school will close off areas visited by the positive student or staff member so it can be cleaned and disinfected prior to reopening. If the student or staff member traveled on a school bus, it will be disinfected as well.</p> <p>For the Elementary School: Communication will be sent to other families in the student’s class to notify them of a positive test. Those who may have been within six feet of the student or staff member will be urged to self-quarantine and get tested four to five days after their last exposure to the person. If they choose not to be tested, they must remain home for 14 days and move to the remote learning plan during this period.</p> <p>For Middle and High School students: As students in upper grades may shift between classrooms more, the school will contact staff members and families of students in classes throughout the student's scheduled day. Students who were within six feet of the individual in class or on a bus will be urged to self-quarantine and get tested four to five days after their last exposure to the person. If they choose not to get tested, they must remain home for 14 days and move to the remote learning plan during this period.</p> <p>If there is more than one confirmed case at one time, or if there is a series of single cases in a short time span, the school leaders and the Superintendent will work with the County Health Board to determine a course of action.</p>
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*****As official Covid related guidelines or Phases change, this plan will be updated.**